

MADISON TOWNSHIP

Post Office Box 620 Millville, PA 17846
E-mail: madisontwp@pa.metrocast.net

570-458-0224

MINUTES OF ORGANIZATION MEETING JANUARY 3, 2012

The January 3, 2012 organizational meeting of the Madison Township Supervisors was called to order by Chairman Glenn Titman at 7:00 PM. Attending were: Glenn Titman, Claire Swartz, Michelle Densberger, Brenda Farrell, Nancy Welliver, Robert Deihl, Rhonda Stitz, Heather Mausteller, and Peggy Long.

RECOGNITIONS OF GUESTS:

Michelle Densberger moved to appoint Glenn Titman temporary chairman. Claire Swartz seconded the motion. Motion carried.

Claire Swartz nominated Glenn Titman Chairman. Michelle Densberger seconded the motion. Motion carried.

Michelle Densberger nominated Claire Swartz Vice-Chairman. Glenn Titman seconded the motion. Motion carried.

Claire Swartz moved to reappoint Peggy Long as Township Secretary/Treasurer at \$11.50 per hour. Glenn Titman seconded the motion. Motion carried.

Glenn Titman moved to appointment Beverly Lutcavage as assistant Secretary at \$11.15 per hour. Michelle Densberger seconded the motion. Motion carried.

Glenn Titman moved to reappoint Joseph Benner as Road Master at \$16.25 per hour. Claire Swartz seconded the motion. Motion carried.

Glenn Titman moved to reappoint James Hilner full time truck driver/heavy equipment operator at \$13.00 per hour. Claire Swartz seconded the motion. Motion carried. It was noted that the Township will no longer pay for spouse's health insurance.

Michelle Densberger moved to reappoint Robert Hack as a part time truck driver/heavy equipment operator at \$12.25 per hour. Glenn Titman seconded the motion. Motion carried.

Glenn Titman moved to rehire Ted Stout as Chief of Police at \$11.50 per hour. Michelle Densberger seconded the motion. Motion carried.

Michelle Densberger moved to reappoint all of the Patrolmen at a rate of \$11.25 per hour. Glenn Titman seconded the motion. Motion carried.

Michelle Densberger moved to reappoint Chris Bower as Development Permit Officer and Ordinance Enforcement Officer at \$15.15 per hour. Claire Swartz seconded the motion. Motion carried.

Michelle Densberger noted Terry Rider has given up his position. You only need a minimum of three members so you would not have to replace him. Hold off on reappointing planning commission members.

Michelle Densberger moved to keep the planning commission secretary (Michelle Densberger) the same at \$11.15 per hour. Glenn Titman seconded the motion. Motion carried.

Peggy Long checked with PSATS about how many members need to serve on the Municipal Authority. PSATS advised there should have been an ordinance drawn up when the Municipal Authority was formed which would state how many members are needed. It was noted that Charles Holdren had quit but was replaced by Nancy Welliver. Robert Deihl is not longer a supervisor so he will not be on the authority. The authority had requested one of the supervisors attend the authority meeting so they could report to the supervisors. Claire Swartz moved to reappoint the member of the Municipal Authority whose term is up. Robert Deihl seconded the motion. Motion carried.

Glenn Titman moved to appoint Barry Lewis at a rate of \$125.00 per hour, as the Township Solicitor. Claire Swartz seconded the motion. Motion carried.

Michelle Densberger moved to hire Bassett Engineers on an as needed basis. Claire Swartz seconded the motion. Motion carried.

Claire Swartz moved to reappoint Jay Brown as Emergency Management Coordinator. Michelle Densberger seconded the motion. Motion carried.

Claire Swartz moved to reappoint Chris Bower as SEO. Michelle Densberger seconded the motion. Motion carried.

Michelle moved to reappoint William Toth as alternate SEO. Glenn Titman seconded the motion. Motion carried.

Michelle Densberger moved to reappoint Nancy Welliver to the Vacancy Board. Glenn Titman seconded the motion. Motion carried.

Glenn Titman moved to continue to use the Pennsylvania Local Government Investment Trust (PLGIT) and First Columbia Bank and Trust as depositories. Claire Swartz seconded the motion. Michelle Densberger abstained because she works for First Columbia Bank. Motion carried.

Michelle Densberger moved to appoint Glenn Titman as COG Representative. Claire Swartz seconded the motion. Motion carried.

Michelle Densberger moved to appoint Claire Swartz as Alternate COG Representative. Glenn Titman seconded the motion. Motion carried. Meetings are held on the 3rd Thursday of the month at 7:00 PM.

Michelle Densberger moved to appoint Brenda Farrell to serve as auditor (replacing Becky Seidel) Glenn Titman seconded the motion. Motion carried.

Michelle Densberger moved to set the work week from Monday through Sunday from 7:00 AM to 3:30 PM with an unpaid half hour lunch, in the summer they can work from 6:00 AM to 2:30 PM. The pay period every two (2) weeks, and vacation will stay the same. Office hours will be

Tuesday, Wednesday and Thursday 8:30 AM to 3:30 PM. Glenn Titman seconded the motion. Motion carried.

Michelle Densberger moved to certify Glenn Titman as delegates to the Pennsylvania State Association of Township Supervisors Annual Convention. Claire Swartz seconded the motion. Motion carried.

Michelle Densberger moved to set the mileage at .43 cents for 2012. Claire Swartz seconded the motion. Motion carried.

Michelle Densberger moved to keep the Treasurer's Bond at \$150,000.00. Claire Swartz seconded the motion. Motion carried.

Michelle Densberger moved to have the Board of Auditors set the pay scale at the same as the part time road worker at \$12.25 for the supervisors employed by the township for 2012. Claire Swartz seconded the motion. Motion carried.

Michelle Densberger moved to pay the PSATS Dues for 2012. Claire Swartz seconded the motion. Motion carried.

Glenn Titman made a motion to have Robert Hack, Terry Rider, Rob Densberger, Paul Wilcox, Dean Seidle, Martin Mercer, Robert Deihl and Board of Supervisors as part time employees on an as needed basis. Claire Swartz seconded the motion. Michelle Densberger abstained because Rob Densberger is her husband. Motion carried.

Rhonda Swartz questioned how many hours the supervisors work last year. Peggy will check the records and call Rhonda.

Heather Mausteller questioned if having all these part timers if they would be used to eliminate full timers overtime. Glenn Titman noted they would be used for major storms or disasters. Heather Mausteller said Christy Hill road does not get plowed or cindered very often. Heather Mausteller stated each year she request the meeting date be changed. Glenn Titman noted the Municipal Authority and the Supervisors meeting are held the same night so the secretary does not have to attend two different nights. Heather asked if the Authority meets every month. They do.

Glenn Titman will be training the part timers on the equipment with no wages paid to either while training.

ADJOURNMENT

Claire Swartz made a motion to adjourn at 7:45 PM. Michelle Densberger seconded the motion.

Respectfully submitted,

Peggy Long
Secretary/Treasurer