

MADISON TOWNSHIP

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May 14, 2018 MEETING MINUTES

The May 14, 2018 meeting of the Madison Township Supervisors was called to order by Michelle Densberger at 7:00 PM. Also attending the meeting was Terry Rider & Glenn Titman.

Guests in attendance: Gary Williams, Harry Watts, Nancy Welliver, Connie Crawford, Diana Leighow, Judy Killian, Tom Killian, Bob & Mary McWilliams, Ron Sheatler, Bob Deihl, Darla Hess, Donald Tappe, Sandy Whispell, Toby Wagner, William Snyder, Mark Hartzel, other guests, Attorney Barry Lewis, Chief Michael VanDine and Holly Greenly.

Recognition of Guests:

Clint Rishel- Cleveland Brothers Caterpillar

Reports & Presentation of February meeting minutes:

The April Meeting minutes were reviewed.

Motion by Glenn Titman 2nd by Terry Rider. Motion carried

Motion: Accept the April 9, 2018 monthly minutes.

Financial Report:

The Financial Report was reviewed.

Note to the financial report: \$20,000 was moved from Liquid Fuels Reserve into General Fund account to reimburse for Liquid Fuel expenditures.

Motion by Terry Rider 2nd by Glenn Titman. Motion carried

Motion: Accept the financial report as submitted and pay the bills

Municipal Authority: Nancy Welliver said the meeting was not held.

Planning Commission: Michelle Densberger reported two items.

Sweeney subdivision already approved. Plan needs to be signed & notarized in 90-day time frame of planning commission approval date. It was not completed. Planning Commission is re-approving plan for recording purposes.

Toby Wagner- Add on parcel. The county planning conditions were met except, a non-building waiver needs to be acquired and a copy of the proposed deed for solicitor review. The add-on parcel will be appropriately in the deed before going to Moreland Township.

Motion by Terry Rider 2nd by Glenn Titman. Motion carried

Motion: Planning Commission requests approval of items above pending their completeness.

Transfer Tax Report: (1)

From Virginia Whittington to David Dennis

Total distribution from transfers was \$1347.50

SEO Report: (N/A)

Permit Officer Report: (N/A)

Ordinance Enforcement Officer Report: (N/A)

Tax Collector Report (1)

Collected for the taxing district \$34,208.95

Due to the tax collector was \$2,736.72

Road Master Report: Terry Rider presented his report. **See attached report.**

All paperwork was submitted for Dirt & Gravel Road project on Swartz Rd. Funding was not received in first round. The paperwork will be submitted for second round of grant funding in July. As well submitting grant paperwork for the Valley Road project. The Low volume grant funding will also be pursued.

Glenn Titman attended a meeting with the Penn Dot District representative & Bassett Engineering concerning work on 5 bridges.

Police Report: Hemlock Township Police report was presented by Chief Van Dine. **See attached report.**

Open burning was questioned by a resident. Chief Van Dine responded PADEP is looking to a complaint due to the fumes given off by the burned item out near Whitehall Road.

Old Business:

Bassett Engineering- a copy of the GP-11 permit application submission to PADEP.

New Business:

Meeting minutes- Come to the supervisors if there are questions. Meetings are recorded for note taking purposes only. The recordings are summarized.

Right-to-know requests- Requests are submitted to the office in writing. The requests are forwarded on to the solicitor for review. The documentation then will be gathered and the request responded to.

Website has been updated and will continue to be maintained.

First Columbia Bank- asked if two signatures should be required for payroll submission. All checks have two signatures. Supervisors decided to keep the current procedures.

Motion by Terry Rider 2nd by Dale Titman. Motion carried

Motion: To keep payroll checks to be signed electronically with one signature (as they currently are).

Resolution for deposition of police record. Police records will be disposed of in accordance to the law in an appropriate timeframe and in an approved methodology.

Motion by Michelle Densberger 2nd by Dale Titman. Motion carried

Motion: To dispose of old police records by Hemlock Township under Resolution 2018-0501.

Secretary pay was discussed to raise it to the next level as the four courses required were completed.

Motion by Michelle Densberger 2nd by Terry Rider. Motion carried

Motion: To raise secretary's pay to \$12.00/hr.

Hartzel Road property was discussed. Chief Van Dine spoke of his property visit observing debris around the property. Deed restriction was discussed by Solicitor Lewis. Mark Hartzel discussed the current state of the property. Chris Bower is to look at the property from an SEO stand point. Steve Belsky will be asked about construction codes. Columbia county camper regulations will be looked into. A nuisance ordinance was mentioned. In the past, this ordinance was not pasted by the public for Madison Township. Follow-up is to occur on this issue.

Tar & chipping costs were discussed. Residents may purchase dust oil and tar & chipping at reduced costs. An ad with more information will be in the newspaper.

Motion by Michelle Densberger 2nd by Dale Titman. Motion carried

Motion: Dust oil will cost \$25 for first 100' and \$50 each 100' after that. The more purchased the less cost it will be.

Motion by Michelle Densberger 2nd by Terry Rider. Motion carried

Motion: CRS2PM will cost \$100 per 100'. MC70 will cost \$150 per \$100'.

Renewal of volunteer insurance from CIMA.

Motion by Terry Rider 2nd by Dale Titman. Motion carried

Motion: To renew the CIMA insurance.

Clint Rishel from Cleveland Brothers Caterpillar presented information on a hydraulic excavator that the township may be interested in purchasing. The public and supervisors asked about warranty information, specifications of the machine, and training for this type of equipment.

Applicants that applied for the CDL/Equipment Operator position were discussed. All candidates that applied will be interviewed.

Capital funds transfer. The supervisors discussed earmarking funds for future equipment purchases; township shed improvements or other improvements to make for the good of the township.

Correspondence:

The incoming correspondences received were announced. Correspondence consisted of training information, product flyers, news bulletins, website services information, and equipment information.

PENNDOT information on signs & banner in the ROW were discussed. Solicitor Lewis was asked for his guidance on this issue. The insurance company will be contacted to ask about liability on this issue.

For the Good of the Township:

Harry Watts asked if a voice amplifier could be considered for the next meeting. The supervisors will look into getting a microphone.

Darla Hess questioned the police contract and how it would be paid. Michelle responded that fines will help offset some costs. The contract will be reviewed & negotiated when the trial period is up.

Gary Williams found a microphone in a box along the road last month. He will bring them in to see if they can be used. He also said he sees a lot vehicle inspection stickers are expired on vehicle that travel

on the roadway. Chief VanDine will watch for this issue.

Sandra Whispell had a question concerning the contract of the Hemlock Police contract regarding the Foreign Causality Insurance company tax. Solicitor Lewis explained how this tax works. Hemlock Township police will administer this tax if collected. Fire companies get paid this tax. Also, she asked about grant money being sought for road repair. The money should be used for purchases to improve the roads.

Heather Mausteller spoke of Millville School Board taxes being raised. Madison Township is not raising taxes.

Nancy Welliver spoke of food to be held on Election Day. Also, she spoke of new lighting inside and outside at the Jerseytown Community Center.

Nancy Welliver spoke of the power pole at the intersection in Jerseytown. PP&L came out to look at the pole she said. Daily Express will be contacted to see if they will cover some of the cost of the power pole.

Motion by Dale Titman 2nd by Michelle Densberger to adjourn at 8:56. Motion carried.

Respectfully submitted,



Holly Greenly
Secretary-Treasurer